***PAWNEE CITY PUBLIC LIBRARY MINUTES***

***March 17, 2018***

***8:30 a.m.***

**CALL TO ORDER:**

Recognition of the Open Meetings Law Availability

**MEMBERS:** Present - Linda Bowman, Sandee Bellows, Lisa Blecha, Patti Rice, Vickie Zelenka; Absent – Mark Sunneberg.

**MINUTES –** January minutesapproved as emailed. No meeting held in February.

**LIBRARIAN’S REPORTS**

• Expenses, Incoming Money, Statistics, Budget Reports

* Report of expenses & incoming money shows nothing out-of-line
* Statistics showed a slight down-turn except in children’s checkouts.
* Budget is on schedule

• Library News & updates

* Lola reported that the Bibliostat Report is completed.
* February Friday Freebies was a success with a good turnout.
* Linda attended the January 22nd City Council Meeting to present the 2017 Annual Report.
* February 9th the Library staff hosted a volunteer’s supper. Many volunteers attended and enjoyed the stuffed potato bar.
* Upcoming: March 22nd the Library will be closed to allow the Librarians to attend a “Pay It Forward” workshop.
* Deb Fisher’s Field Staff (March 26) and Ben Sass’s Field Staff (April 5, ) will be at the Library for any constituents wanting to visit with them.
* April 10 – Pawnee City Public Library Foundation meeting @ 6:30 pm.

**UNFINISHED BUSINESS**

• Board members reviewed the quote from Wilson Electric Inc for expanded lighting in the basement and to retrofit lamps in the main library, office area and cams above desk and computer area. Also installing a wireless three-way switch from the desk area and the back door. The quote is for a total of $7,624.00. Vickie moved and Lisa seconded that we apply to the Foundation for funding. Motion passed.

• “Dahlia Book Page Wreath” will be presented by Jean Voightlander on Saturday, April 14th, 1:30 pm. Program is free and supplies will be available.

**NEW BUSINESS**

• The Board members agree that the Library should hold a Meet & Greet the local candidates before the May Primary Election so that Pawnee County constituents can come, meet and ask questions. The Primary Meet & Greet will be held on April 25, 7:00-8:00 pm. Invitations will be sent to the candidates. Will have additional discussion about the November General Election Meet & Greet.

• Golden Sower Day, Wednesday, April 11th @ 10:00 am. 4th Graders from Lewiston, Humboldt Table Rock Steinauer and Pawnee City schools will be attending.

• National Library Week – April 8-14th

• Pattie and Sandee will be attending City Council Meeting on March 26th for vote on the Proclamation declaring National Library Week.

• Generally students from Pawnee City School want to donate time to the Library as part of the celebration of Earth Day, Sunday, April 22. The board discussed items that school students would be able to do outside.

• Lola presented an update on E-rate on phone and internet. Also contacted Windstream on Internet. She reported that currently the Library has connection speeds of 25M/2M. She stated with the usage of the internet at the Library we need to address the updating speeds available. Vicki moved and Patti seconded that the Library upgrade to 100M/8M. Motion passed.

**ADJOURNMENT**

Next meeting: April 21, 2018 @ 8:30 am.