***PAWNEE CITY PUBLIC LIBRARY MINUTES***

***January 20, 2018***

***8:30 a.m.***

**CALL TO ORDER:**

Recognition of the Open Meetings Law Availability

**Members:** Present –Linda Bowman, President, Sandee Bellows, Pattie Rice, Vickie Zelenka, Lisa Blecha; Lola Seitz, Librarian; Absent –Mark Sunneberg, Library Liaison for City Council

**MINUTES –** approved as emailed

**LIBRARIAN’S REPORTS**

* Incoming Money, Statistics, Monthly Budget given by Lola
* Library News & updates given by Lola
* Lola handed out to the Board the Annual Report flyer that she & Linda would be presenting at the City Council Meeting.

**UNFINISHED BUSINESS**

* Preliminary planning is underway to offer free craft-type classes, either once a month or every other month. Suggestions for classes are: a second Book Art class, Christmas Card boxes, project using the scan & cut. Other suggestions for events were an American sign class, Yesterday’s Woman program.
* Lighting in the basement stacks is waiting for Wilson to finish at the Airport.
* Lola and Colleen attended the CASTL meeting in Syracuse on January 19th  on emergency planning. They came home with several ideas for needed additional policies for our library. There will be further information on these policies in the future.

**NEW BUSINESS**

* The E-rate Form 470 is in the 28 day public response phase.
* Lola reported on the Digitized School Annuals project. The Oklahoma Correctional Institute is digitizing high school annuals for libraries free of charge. They cover the cost of postage (both ways) and the disks. Lola sent them the years 3(1920s); 3(1930s); then 1940 – 2017 (with no missing years). When they had finished they returned our annuals. Now members of the public can come to the library and using the computer scan for someone who is in the annuals.
* February Friday Freebies @Your Library. Come to the library any or all Fridays in February. Check out a book. Sit down and read the book. After you read the book, check the book back in. Choose a freebie from our basement.
* The Library staff is hosting a meal for volunteers, board members, foundation members and their spouses. The meal will be held on February 9 @ 6:30 pm at the Library. An invitation will be coming soon.
* March 9th will be Library Advocacy Day at the Nebraska Capital, Lincoln.

**OTHER**

**ADJOURNMENT**

Next meeting: February 16, 2018 @ 8:30 am.