***PAWNEE CITY PUBLIC LIBRARY MINUTES***

***May 20 & June 17, 2017***

***8:30 a.m.***

**CALL TO ORDER:**

Recognition of the Open Meetings Law Availability

**MINUTES –** approved as emailed

**LIBRARIAN’S REPORTS**

* Incoming Money, Statistics, Monthly Budget Report – printed copies given out by Lola and reviewed. Discussed Erate – Assistance to library to help with phone and internet. Amount being received each year is declining. Lola said that the trend is that Erate will soon be discontinuing funding for phone but will continue the help with internet costs.
* Library News & updates given by Lola
	+ Report 2017 Summer Reading Program, Building A Better World.
		- Winner of Family Pool Passes were announced.
		- Discovery Camps have great sign-ups
		- Crafty Thursdays sign-ups are full and have alternates
		- Resulted in a one night check-out of 150 items.
		- Reported on how Book Bucks and punch cards will be used not only for the Bargain store but for a drawing for two Mid-way rides at the Pawnee County Fair.
	+ Reports on the fun morning that ended the year for the Storytime for Kindergarteners and Pre-School groups.
	+ Books Bucks Bargain Store to be open July 31 thru August 4
	+ Celebrate Success! Party will be held on August 4th, 5:30 pm for hot dogs and 6:00 for the Pool Party, and 7:30 pm for the awards ceremony.

**UNFINISHED BUSINESS**

* Board members began looking at the Goals & Objectives of the “Strategic plan” to make recommendations for the required updating.
* Lola received a follow-up email from the School in Arizona concerning the taping of the eclipse. They are still planning on coming. The group are placing news items in selected magazines and Pawnee City Public Library was mentioned in at least one.
* The “Marketing Policy” – Board is still waiting to hear from Scott on suggestions for a more generic policy.
* Discussed the possibility of having Junior High/High School students needing community service hours work at the Library.

**NEW BUSINESS**

* All members of the Board are strongly urged to attend the June 26th City Council Meeting at the City Hall to hear the speaker from LARM on the “Open Meeting Law”. Lola is going to check with Scott to see whether we would be considered as citizens or Library Board if more than two of us attend. We will publish a “Special Meeting Agenda” so we can consider this a workshop.
* Is planning to use the City Deposit fund to pay for this work. Lola is working with the City Clerk as to the proper procedure to claim money from this fund.
* The final bid from Wilson for replacing the outside lights with LED at the Library was received. LED lights will not need to be replaced for approximately 11 years. The bid was $2,250.00. Vicki moved that Lola go ahead with the project and further that she approaches the Library Foundation for the funds. These funds to be replaced out of the City Deposit fund. Lola is working with the City Clerk as to the proper procedure to claim money from this fund. Lisa seconded. Motion passed.
* Discussion on the care of the library lawn.
* Final Reading and vote on Library policy – Section H; #5 – Releasing personally identifiable information. Moved by Vicki and seconded by Patti to accept as printed. Motion passed
* Final Reading and vote on Library - Section H; #6 – Copying of governmental-issued IDs. Vicki moved and Patti seconded to accept as printed. Motion passed.
* Wages and benefits – We have decided to re-instate Colleen Morehead’s Part-Time Benefits of one-half pay for all holidays that full-time employees get and three days sick leave a year that was originally offered when she accepted the job as Assistant. Her pay will be $13.39 per hour. Lola will receive 3% salary increase bringing her pay to $16.90 per hour.
* *Makerfest* – Deb Wiesenkamp will be giving a workshop for Junior High Children. She will be bringing a 3D printer and other science type items for them to learn on June 28th.
* Lola reported that we had received our “State Aid” of $827.00. Five Hundred dollars will be used to pay our obligation for the “Overdrive Program”. Lola asked the board to approve using the remainder to purchase a laminating machine. Vicki moved and Sandee seconded. Motion passed.
* **OTHER**

**ADJOURNMENT**

Next meeting: July15 17, 2017 @ 8:30 am.