***PAWNEE CITY PUBLIC LIBRARY MINUTES***

***December 16, 2017***

***8:30 a.m.***

**CALL TO ORDER:**

Recognition of the Open Meetings Law Availability

**Members:** Present –Linda Bowman, President, Sandee Bellows, Pattie Rice, Vickie Zelenka, Lola Seitz, Librarian; Absent – Lisa Blecha, member; Mark Sunneberg, Library Liaison for City Council

**MINUTES –** approved as emailed

**LIBRARIAN’S REPORTS**

* Incoming Money, Statistics, Monthly Budget given by Lola
* Library News & updates given by Lola
* Reading is A Gift @ Your Library update – program went pretty well. A large number of youth took part.

**UNFINISHED BUSINESS**

* The “Marketing Policy” is still being formulated.
* Reminder for Board members to plan to attend one or two City Council meetings during 2018. Just pick a month or two that works for you. Lola & Linda will be attending the January meeting to present the Library’s year-end report
* Lighting in the basement stacks – Wilson from Auburn is installing lights at the Airport and will stop by when he is in town to look at options and give an estimate. He is also going to give an estimate on replacing the standard florescent lights with LED upstairs.
* The “Folding Book Art” class had 12 participants. Discussion is underway on having another class.

**NEW BUSINESS**

* The 2018 summer reading program theme will be “Libraries Rock”. Both Tracie Wehrbein and Karly Black (UNL Extension) will be returning to teach sessions.
* Preliminary planning is underway to offer free craft-type classes, either once a month or every other month. Further details will be reported as they are finalized.
* Lola reported she had completed the USDA Foundation Loan Report.
* Lola will be working on the Erate Form 470 for the new year.
* Lola and Coleen will be attending a “Pay It Forward” workshop in Ashland on March 22. This workshop provides information beginning steps when getting ready to find a new person to fill a vacant position.

**OTHER**

**ADJOURNMENT**

Next meeting: January 20, 2018 @ 8:30 am.