***PAWNEE CITY PUBLIC LIBRARY MINUTES***

***November 18, 2017***

***8:30 a.m.***

**CALL TO ORDER:**

Recognition of the Open Meetings Law Availability

**Members:** Present – Linda Bowman, President, Sandee Bellows, Lisa Blecha, Pattie Rice, Vickie Zelenka; Absent – Mark Sunneberg, Library Liaison for City Council

**MINUTES –** approved as emailed

**LIBRARIAN’S REPORTS**

* Incoming Money, Statistics, Monthly Budget given by Lola
* Library News & updates given by Lola

**UNFINISHED BUSINESS**

* The “Marketing Policy” is still being formulated.
* **Lola announced that the Pawnee County Library Board has successfully received their 3-year Accreditation. Having received high marks in all categories Pawnee City Library moved from Silver to Gold Level. Accreditation is good until 9-30-2020.**
* Lola announced that the Christmas Store would be open on Wednesday, December 6, 13, & 20th from 4-7 pm and Fridays, December 8 & 15 from 2-5 pm for youth who have been earning Christmas $$$$ to buy presents for their families. Items and present wrapping supplies are still needed.
* Since Adult GED classes are no longer held at the Pawnee City Library because of the many opportunities for individuals to get their classes online, the GED materials needs to be returned to the donating organizations. It is the responsibility of the donating organization to determine whether the material is outdated.
* Board members again need to start planning to attend one or two City Council meetings during 2018. Lola & Linda will be attending the January meeting to present the Library’s year-end report.

**NEW BUSINESS**

* Board Moved to allow the Librarians to close the Library on December 23, 24, and 25th and on January 1st.
* Eppler’s Cleaning Service, Auburn professionally cleaned the Library carpets. The cost of this cleaning was covered by the Library Foundation.
* There is a need for additional lighting in the basement stacks. Lola & Linda are getting cost estimates and ideas on what would be the best lighting solution. They are also discussing with the Foundation as to who would pay all or part of the expense.
* The City Council is giving a year-end bonus to City employees, but each employee must be evaluated and reach a benchmark in order to receive the bonus. The City Clerk sent a form to be used for this purpose and the board evaluated Lola & Colleen and recommended that each get the bonus.

**OTHER**

**ADJOURNMENT**

Next meeting: December 16, 2017 @ 8:30 am.